

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
COUNTY DEPARTMENT, COUNTY DIVISION

ADMINISTRATIVE ORDER 2007-1

SUBJECT: Mandates from the Supreme Court and Appellate Court

Effective immediately, when any matter is returned from the Appellate or Supreme Court as evidenced by receipt of the Reviewing Court's Mandate, the Clerk of Court shall cause the matter to be scheduled before the Presiding Judge on Calendar 3 at 10:30 a.m. on a date to 21 days after receipt and docketing of the Mandate.

Notice of the court hearing shall be sent to all counsel of record not less than 14 days prior to the scheduled hearing. In those cases where a party is not represented by counsel, notice of the hearing shall be served upon the litigant at the last known address contained in the court file. Such notice shall be served within the same time frame.

A copy of the Mandate shall be delivered to the Presiding Judge as soon as practicable after the hearing is scheduled and notice has been sent. Information concerning the scheduled court date together with copies of all notices sent to counsel or the self represented party shall accompany the Mandate delivered.

At the hearing, the Court will act upon the Mandate. In cases where the trial court has been affirmed, the Court will lift all stays of execution upon any judgment that had been entered, as well as, enter all orders necessary to effectuate the judgment of the trial court. In the case of a reversal, the Court will enter all orders necessary to effectuate the Mandate of the Reviewing Court. If the matter is remanded for further proceedings, the Court will enter all orders necessary to reinstate the case and direct the Clerk of Court to re-docket and re-number the matter with the next available number for the case category type into which the matter falls. The case will then be reassigned in accordance with the random assignment schedule established by the Presiding Judge for all further proceedings.

Dated this 10th day of January 2007, and spread upon the records of this Court.

ENTER

Patrick E. McGann
Presiding Judge
County Division

